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**IDAPA 39  
TITLE 02  
CHAPTER 09**

**39.02.09 – RULES GOVERNING REQUIREMENTS FOR MANUFACTURER'S  
CERTIFICATE OF ORIGIN (MCO)**

**000. LEGAL AUTHORITY.**

This rule is adopted under the authority of Sections 49-504 and 49-507, Idaho Code. (12-26-90)

**001. TITLE AND SCOPE.**

The purpose of this rule is to outline the requirements for a manufacturer's certificate of origin (MCO). (12-26-90)

**002. -- 099. (RESERVED)**

**100. MCO REQUIREMENTS FOR TITLE APPLICATION.**

**01. Title Application Endorsement.** New vehicles sold in Idaho being titled for the first time must have the title application endorsed by an Idaho-licensed, franchised new vehicle dealer. (12-26-90)

**02. Manufacturer's Certificate of Origin Required.** Title applications must be accompanied by a manufacturer's certificate of origin. (12-26-90)

**03. Out-of-State Purchases.** New vehicles purchased out-of-state by Idaho residents shall be titled on the MCO that meets the legal requirements of the state where the vehicle was purchased. (12-26-90)

**101. -- 199. (RESERVED)**

**200. CERTIFICATE CONTENTS.**

**01. MCO Content Requirements.** Each manufacturer's certificate of origin accompanying application for title shall contain the following information: (12-26-90)

**a.** Date; (12-26-90)

**b.** Invoice number and document serial number; (12-26-90)

**c.** Name of distributor or dealer; (12-26-90)

**d.** Issuing location - city and state; (12-26-90)

**e.** Manufacturer's name and signature of authorized manufacturer's representative; (12-26-90)

**f.** Manufacturer statement - "I, the undersigned authorized representative of the company, firm or corporation named below, hereby certify that the new vehicle described above is the property of the said company, firm or corporation and is transferred on the above date and under the Invoice Number indicated to the following distributor or dealer"; (12-26-90)

**g.** Year, make, body type, series or model; (12-26-90)

**h.** Vehicle identification number, approved by the American Society of Automotive Engineers; (12-26-90)

**i.** Shipping weight, horsepower (SAE), number of cylinders, Gross Vehicle Weight Rating (GVWR); (12-26-90)  
and

**j.** Certification attesting to the first transfer in ordinary trade or commerce: "It is further certified that this is the first transfer of such new vehicle in ordinary trade and commerce." (12-26-90)

**02. Additional Motor Home Requirements.** If the vehicle is a motor home, the following statement must be included: "The undersigned certifies that the vehicle described hereon is a motor home, equipped with at least four (4) of the following life support systems: cooking, refrigeration or ice box, self-contained toilet, heating and/or air conditioning, a potable water supply system including a faucet and sink, separate 110-115 volt electrical power supply and/or an LP as supply, all of which meet ANSI A119.2 standards." (12-26-90)

**03. MCO Assignments and Reassignments.** The reverse side of the certificate shall contain information on distributor/dealer assignments and reassignments: See Exhibit "A" Attached. (12-26-90)

**201. CERTIFICATE DESIGN.**

Each manufacturer's certificate of origin must be printed on safety paper meeting the following standards: (12-26-90)

**01. Security Features.** All "Certificates of Origin" should contain the following nine (9) security features: (12-26-90)

**a.** Paper: Sensitized Security Paper -- paper that is reactive to chemicals commonly used to alter documents; Non-Optical Brightener Paper - paper without added optical brighteners which will not fluoresce under ultraviolet light; (12-26-90)

**b.** Engraved Border -- a border produced from engraved art work which shall appear on the front of the document; (12-26-90)

**c.** Prismatic -- rainbow printing which is used as a deterrent to color copying; and/or (12-26-90)

**d.** Copy Void Pantograph -- the word "void" appears when the document is copied; (12-26-90)

**e.** Complex Colors -- colors which are developed by using a mixture of two (2) or more of the primary colors (red, yellow or blue) and black if required; (12-26-90)

**f.** Erasable Fluorescent Background Inks -- fluoresces under ultraviolet light and reacts to any attempt to erase in such a manner as to be immediately detectable; (12-26-90)

**g.** Background Security Design -- a repetitious design consisting of a pattern which hinders counterfeiting efforts; (12-26-90)

**h.** Microline -- a line of small alpha characters in capitol letters which requires a magnifying glass to read; (12-26-90)

**i.** Consecutively Numbered -- documents that contain a number which is consecutively numbered for control purposes; (12-26-90)

**j.** Security Thread -- with or without watermark; and/or (12-26-90)

**k.** Intaglio Print -- with or without latent image. (12-26-90)

**02. Document Size.** "Certificates of Origin" size specifications shall be seven (7) inches by eight (8) inches. (12-26-90)

**03. Paper Stock.** Sixty (60) pound offset or equivalent durability. (12-26-90)

**04. Construction.** Unless otherwise specified by the user, the forms should be constructed and fanfolded for use on high-speed pinfed computer printer and/or continuous typewriters. (12-26-90)

**05. Layout.** Text matter space for one-tenth (1/10) inch horizontal and one-sixth (1/6) inch deep characters. (12-26-90)

**06. Facility Security.** To insure the integrity of the manufacturer's "Certificates of Origin", the user should require the vendor to maintain secure printing and storage facilities. (12-26-90)

**202. -- 299. (RESERVED)**

**300. APPLICATION TO WAIVE SAFETY PAPER REQUIREMENTS.**

**01. Requirement Waives.** A request to waive requirements must be submitted and approved prior to application for title. (12-26-90)

**a.** A sample copy of the proposed MCO or a complete list of printing specifications shall accompany the request. (12-26-90)

**b.** The certificate shall contain all information specified in Section 4 - Certificate Contents. (12-26-90)

**02. Waiver Authorization.** The Titles/Dealer Operations Manager or his designee may waive safety paper requirements upon written application documenting the reason for the requested action, and the benefits to the manufacturer and public. (12-26-90)

**03. Minimum Requirement.** As a minimum requirement, the certificate shall be printed with MICR-type inks on number one (1) bond, smooth-surface, safety-check paper. (12-26-90)

**04. Control Numbers.** The certificate shall have a control number for audit purposes. (12-26-90)

**301. -- 399. (RESERVED)**

**400. EFFECTIVE DATE AND APPLICABILITY.**

This regulation is applicable to all motor vehicles bearing a 1981 or later model year or, in the case of manufacturer who does not assign a model year to his motor vehicles, this rule is applicable to those motor vehicles manufactured on and after 12:01 a.m., October 1, 1980. (12-26-90)

**401. -- 999. (RESERVED)**

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